GREATER DANDENONG
City of Opportunity

Asset Protection Permit
Final Inspection Request Form

Asset Protection Permit Details

Permit Number: APP

Location of Works:

Permit Holder Name:

Contact Number:

*Email Address:

*Email address is required for Online Bond Refund Process. If your inspection was successful and you are eligible for a full or partial refund of your bond, you will be sent a link to Council's Online Portal to enter your bank details.

Final Inspection Checklist

IMPORTANT:

Please ensure the below items have been completed to guarantee your final inspection and bond refund is successful on the first inspection. An additional inspection fee will be payable, if the below are still in progress or not to Council's satisfaction.

- ☐ All demolition and/or building works are completed.
- ☐ All internal driveway works are completed.
- ☐ All landscaping and front fence construction is completed.
- ☐ All machinery, equipment and skip bins are removed from site.
- ☐ Hot water system is completely installed (not required for Demolition).
- ☐ Footpath, nature strip, and vehicle crossing are free of building materials, stones, rubble, and concrete.
- ☐ Nature strip is properly reinstated, levelled with topsoil and grass seeded.
- ☐ Temporary fencing and electricity supply pole are removed.
- ☐ If any service authority pit lids (Water, Electricity, Telstra, NBN) are damage, it is the applicant's responsibility to contact the relative authority to arrange repair (lodgement reference number is to be provided to Council)
- ☐ Certificate of Occupancy, Final Inspection Certificate or Statement of Completion (whichever is applicable), is submitted to Council
- ☐ **Proof of Payment of original Bond** (IMPORTANT)
  i.e. bank/credit card statement clearly showing individual or company's payment of the bond and the bank account name and details

Declaration

Signature of Permit Holder
(or authorised person nominated by permit holder in application)

Date:

Please submit completed form either in person or via email to assetprotection@cgd.vic.gov.au

(03) 8571 1000
council@cgd.vic.gov.au
greaterdandenong.vic.gov.au

TTY: 133 677
Speak and listen: 1300 555 727
Online: relayservice.gov.au
TIS: 13 14 50

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